

**REQUEST FOR PROPOSAL
DIVISION OF ENVIRONMENTAL PROTECTION
DRAFTING OF TITLE V PERMITS**

A. PURPOSE/GOALS

DPNR-DEP is accepting proposals to assist in the drafting of Title V permits for the Bovoni and Anguilla Landfills (the "Sources"). These tasks are under the purview of the Virgin Islands Air Pollution Control Act Rules and Regulation Title 12, Chapter 9, Section 206 and the Environmental Protection Agency 40 CFR Part 70. This Request for Proposal (RFP) is intended to provide candidates with criteria for evaluation to ensure a fair selection process.

The Bovoni and Anguilla Landfills, which are owned by the government of the US Virgin Islands and operated by the Virgin Islands Waste Management Authority (VIWMA), are required to obtain a Title V permit under the New Source Performance Standard (NSPS) for Municipal Solid Waste Landfills (40 CFR 60 Subpart WWW).

B. SCOPE OF WORK

Proposals must address the following specific tasks to be accomplished in the Scope of Work:

Task 1

Timeline 12/31/15

Prepare for approval separate Title V Operating permits for the Sources in accordance with 12VIR&R206-71, which shall at minimum include:

- 1) The compliance schedule and conditions mandated in the Consent Decree Civil Nos. 3:10-cv-48 and 3:10 cv-00048, as applicable, and
- 2) All conditions in the federal and local regulations that are applicable to each Source.

Provide a copy of the draft permit for APC's review. Incorporate comments from the APC program.

Task 2

Timeline 12/31/15

A Statement of Basis must be prepared for approval each Source and shall include:

- 1) Description of each Source and manufacturing processes,
- 2) Summary of emissions, emission units, and control devices,
- 3) Explanation of why each Source is subject to Title V,
- 4) Attainment status of the area,
- 5) Summary of applicable requirements,
- 6) Explanations for applicability and non-applicability determinations
- 7) Justification for any "streamlining",
- 8) Basis for periodic monitoring regime chosen, including appropriate calculations,
- 9) Basis for determining that emission units/operations are "insignificant activities"

Submit draft Statement of Basis to the APC Program for review and comments. Incorporated comment from the APC program and submit final copy to the APC program

Task 3

Timeline 03/30/16

Provide technical expertise during the public hearing process and attend and participate in public hearings, on each island, to include:

- 1) Meet with APC program staff in preparation for public hearings,
- 2) Attend hearings and provide technical support to the APC staff, and
- 3) Compile and submit to APC program meeting notes and public comments.

Task 4

Timeline 04/30/16

Prepare a Responsiveness Summary consisting of the public comments in preparation for drafting the permits, to include:

- 1) Review public comments and draft technical response to each comment,
- 2) Submit draft response to APC program for review and comments,
- 3) Incorporate into the Responsiveness Summary, comments from the APC program,
- 4) Submit final Responsiveness Summary to the APC program,

- 5) Incorporate any necessary changes based on the Responsiveness Summary into the draft Title V permit, and
- 6) Submit final Title V permit.

Task 5

Timeline 07/31/16

Incorporate comments from the Environmental Protection Agency (EPA), which includes:

- 1) Review EPA comments on the proposed Title V Permit,
- 2) Meet with APC program to discuss EPA comments,
- 3) Incorporate comments into the proposed Title V permit,
- 4) Submit the proposed Title V permit to the APC program for review and comment, and
- 5) Incorporate APC program comments into Title V permit.

Task 6

Timeline 8/31/16

Preparation of final Title V Permits to be issued to the Sources, to include:

- 1) Prepare the final draft of the proposed Title V permit for issuance, and
- 2) Submit final proposed permit to the APC program.

C. REQUIREMENTS

The selected entity must be licensed to conduct business in the US Virgin Islands, current with any local tax obligations, worker's compensation requirements, and possess any necessary professional liability insurance coverage.

D. BID AMOUNT

In consideration of the above listed tasks and the Scope of Work's purpose and goal, please indicate a cost amount to provide the services in the form of a bid amount. To ensure that your proposal and bid amount is accepted and not disqualified, it is important that you strictly follow the procedures outlined in E. Submittals described below.

E. SUBMITTALS

Proposals must be submitted by close of business on September 30, 2015 to DPNR-DEP Verline Marcellin, Environmental Program Manager Air Pollution Control Program, 45 Mars Hill, Frederiksted, St. Croix 00840. Proposals must be submitted separately from the bid amount. To ensure that the most responsive bidder is selected, applicants must submit two separate packages, the first package will contain the proposal and the second package will contain only the bid amount. Please address each package as follows:

Department of Planning and Natural Resources
Division of Environmental Protection
Attn.: Verline Marcellin, Environmental Program Manager
PROPOSAL CONTENT (Title V Permit)
#45 Mars Hill,
Frederiksted, St. Croix 00840

Department of Planning and Natural Resources
Division of Environmental Protection
Attn.: Debra Williams, Administrative Officer I
BID AMOUNT (Title V Permit)
8100 Lindberg Bay, Suite #61,
Cyril E. King Airport, Terminal Bldg. 2nd Floor
St. Thomas VI 00802

F. PROJECT GUIDELINES

- 1) All proposals must be received by September 30, 2015.
- 2) Application proposal must be signed by a responsible official.
- 3) The price quoted in the proposal must be inclusive.
- 4) If hiring a subcontractor, the name and the work being performed by the subcontractor must be provided. Please note that DPNR-DEP will not refuse proposals based on the use of a subcontractor but has the right to refuse the contractor selected.
- 5) DPNR-DEP will negotiate contract terms upon selection. Contracts will be awarded after the signing of an agreement outlining budget, scope and other conditioned deemed necessary by the DPNR.