



GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS  
DEPARTMENT OF PLANNING AND NATURAL RESOURCES  
DIVISION OF PERMITS

STX DISTRICT TEL: (340) 773-1082 STT/STJ DISTRICT TEL: (340) 774-3320

**APPLICATION for BUILDING PERMIT**

Applied for Under: The USVI Building Codes

Parcel Identification Number (PIN) \_\_\_\_\_

Owner of the building: \_\_\_\_\_

Owner's phone number: \_\_\_\_\_ Owner's email: \_\_\_\_\_

Owner's mailing address: \_\_\_\_\_

Lessee information: \_\_\_\_\_

**Location of Work**

Plot No. \_\_\_\_\_ Estate \_\_\_\_\_ Quarter \_\_\_\_\_ Zone \_\_\_\_\_

House No. \_\_\_\_\_ Street \_\_\_\_\_ **Flood Zone** \_\_\_\_\_

Class of Work	
<input type="checkbox"/> New	<input type="checkbox"/> Alteration
<input type="checkbox"/> Addition	<input type="checkbox"/> Repair

Use of Building	
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
Group Occupancy Classification: _____	
<input type="checkbox"/> Other _____	

**General statement of the proposed work:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of the proposed work and information related thereto:**

- Occupancy: No. of Units: \_\_\_\_\_ No. of stories: \_\_\_\_\_
  - Floor area: \_\_\_\_\_ sq. ft. (exterior dimension) Total Structure \_\_\_\_\_ sq. ft.
  - Type of exterior walls: \_\_\_\_\_ Building Height \_\_\_\_\_
  - Type of roof: \_\_\_\_\_
  - Roof area used for catchment: \_\_\_\_\_
  - Cistern  New  Existing
  - Cistern interior dimensions: \_\_\_\_\_ ft. long x \_\_\_\_\_ ft. wide x \_\_\_\_\_ ft. (high to overflow) x 7.5 \_\_\_\_\_ gallons.
  - No. of bedrooms: \_\_\_\_\_
  - No. of bathrooms: \_\_\_\_\_
  - Total no. of other rooms: \_\_\_\_\_
  - No. of plumbing fixtures: \_\_\_\_\_
  - Total no. of rooms with electrical service \_\_\_\_\_
  - Will the proposed work encroach on public rights-of-way or on the property of others:  Yes  No
  - Total estimated cost of the proposed work: \$ \_\_\_\_\_
  - Has work been started?  Yes  No
  - The contractor who will perform the work. \_\_\_\_\_ License No. \_\_\_\_\_
- Signature of owner: \_\_\_\_\_ Date Signed: \_\_\_\_\_