



GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS  
DEPARTMENT OF PLANNING AND NATURAL RESOURCES  
DIVISION OF PERMITS  
STX DISTRICT TEL: (340) 773-1082 STT/STJ DISTRICT TEL: (340) 774-3320

**APPLICATION for FLOOD HAZARD PERMIT**

\_\_\_\_\_  
FZP NO

\_\_\_\_\_  
RECEIPT NO.

\_\_\_\_\_  
QUARTER

\_\_\_\_\_  
DATE

**Property Owner/Applicant**

\_\_\_\_\_  
(First Name) (M.I.) (Last Name)

Address: \_\_\_\_\_

City: \_\_\_\_\_ Island: \_\_\_\_\_ USVI Zip Code: \_\_\_\_\_

Telephone (Cell) \_\_\_\_\_ (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

**Engineer, Architect, Land Surveyor (If Applicable)**

\_\_\_\_\_  
(First Name) (M.I.) (Last Name)

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone (Cell): \_\_\_\_\_ (Home): \_\_\_\_\_ (Work) \_\_\_\_\_

**Seal and Signature of Licensed USVI Engineer, Architect, or Land Surveyor.**



**PROJECT INFORMATION**

Site Location (Address, Property Description, or Lot Number) \*\*Attach Flood Map (FIRM) and show property location.

\_\_\_\_\_  
\_\_\_\_\_

**PROPOSED DEVELOPMENT**

New Construction    Residential    Non-Residential    Improvement of Existing Structure

Value of Existing Structure \_\_\_\_\_ Value of Proposed Improvement \_\_\_\_\_

Manufactured Home

Within existing manufactured home park or subdivision \_\_\_\_\_

Outside existing manufactured home park or subdivision \_\_\_\_\_

Fill (amount and type) \_\_\_\_\_

Alteration of Water Course (**Describe and attach sheet**)

**FLOOD HAZARD ZONE**

**Please Check (ONE)**

A    AO    AH    A1-30    AE    V    V1-30    VE

Flood Source (Name of Waterway, etc.) \_\_\_\_\_

Floodway? **Please Check (ONE)**    YES    NO (If yes, Step-Backwater Analysis Required)

Base Flood Elevation \_\_\_\_\_

FEMA Map Panel Number \_\_\_\_\_ Map Date \_\_\_\_\_

Certificate of Elevation File Date \_\_\_\_\_

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**DEPARTMENTAL USE ONLY**

Approved    Disapproved

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CERTIFICATE OF COMPLIANCE FOR FLOODPLAIN DEVELOPMENT**

**(Applicant must fill in all pertinent information in Section A including sections numbers 1 and/or 2.)**

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**SECTION A**

Premises Location: \_\_\_\_\_

Permit No.: \_\_\_\_\_ Variance No. \_\_\_\_\_

Project Type: \_\_\_\_\_ Date: \_\_\_\_\_

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1. I certify that I have completed the above project in accordance with the Community's floodplain management regulations and have met all the requirements which were conditions of my permit. I now request the completion of this Certificate of Compliance by the program administrator.

Date: \_\_\_\_\_

Signature

2. I certify that I have completed the above project in accordance with conditions of variance number \_\_\_\_\_, dated \_\_\_\_\_, to the Community's floodplain management regulations, and have met all requirements which were a condition of the variance. I now request the completion of this Certificate of Compliance by the program administrator.

Date: \_\_\_\_\_

Signature

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**DEPARTMENTAL USE ONLY**

**SECTION B**

**(Local Administrator will complete, file, and return a copy to the applicant.)**

Floor Slab Elevation Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_

Inspector's Signature

This certifies that the above-described floodplain development complies with the requirements of Flood Damage Prevention Local Law Number \_\_\_\_\_ or has a duly granted variance.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please (LIST) Supporting Certifications: Floodproofing, elevation, hydraulic analysis, etc.

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