



**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS
DEPARTMENT OF PLANNING AND NATURAL RESOURCES
DIVISION OF PERMITS**

STX DISTRICT TEL: (340) 773-1082 STT/STJ DISTRICT TEL: (340) 774-3320

PERMIT APPLICATION CONTROL FORM

| PROJECT INFORMATION | | | | | | | |
|--|-------|---|------|---------------------------|------|----------------------|------|
| APPLICANT NAME | | | | PHONE | | | |
| NAME OF AUTHORIZED PERSON FOR PICKUP OF PERMIT | | | | PHONE | | EMAIL | |
| PROPERTY OWNER'S NAME | | | | PHONE | | | |
| ADDRESS | | | | EMAIL | | | |
| PROJECT DESIGNER/ARCHITECT/ENGINEER NAME | | | | | | | |
| ADDRESS | | | | EMAIL | | | |
| ELECTRICIAN | | LICENSE NO. | | PHONE | | | |
| ADDRESS | | | | EMAIL | | | |
| PLUMBER | | LICENSE NO. | | PHONE | | | |
| ADDRESS | | | | EMAIL | | | |
| PROJECT LOCATION/PLOT NO. | | ESTATE | | QUARTER | | ISLAND | |
| ZONING DISTRICT | | | | PARCEL IDENTIFICATION NO. | | | |
| PROJECT DESCRIPTION | | Description of land or water use intended, i e single-family dwelling, hotel, restaurant, etc. Provide details on all water and land development plans, including land preparation, site, and building construction, special construction, digging (including wells), water treatment, storage facilities, etc. | | | | | |
| | | | | | | | |
| | | | | | | | |
| REQUIREMENTS | | | | | | | |
| PRIMARY PERMIT: <input type="checkbox"/> SUBDIVISION <input type="checkbox"/> BUILDING PERMIT <input type="checkbox"/> HISTORIC DISTRICT <input type="checkbox"/> COASTAL ZONE MANAGEMENT | | | | | | | |
| SECONDARY APPROVAL | REQ'D | SUB'D | DATE | APPROVED BY | DATE | FEE | PAID |
| AIR POLLUTION CONTROL- CONSTRUCT/OPERATE | | | | | | | |
| ARMY CORPS OF ENGINEER | | | | | | | |
| BUILDING PERMIT | | | | | | | |
| CZM MAJOR LAND | | | | | | | |
| CZM MINOR LAND | | | | | | | |
| CZM MAJOR WATER | | | | | | | |
| CZM MINOR WATER | | | | | | | |
| DEMOLITION | | | | | | | |
| EARTH CHANGE | | | | | | | |
| ELECTRICAL PERMIT | | | | | | | |
| ENERGY COMPLIANCE | | | | | | | |
| FIRE SERVICE | | | | | | | |
| FLOOD HAZARD | | | | | | | |
| GROUP DWELLING | | | | | | | |
| HAZARDOUS MATERIAL REVIEW | | | | | | | |
| HISTORIC DISTRICT | | | | | | | |
| HOMEOWNER'S ASSOCIATION | | | | | | | |
| PLUMBING PERMIT | | | | | | | |
| PUBLIC WATER SUPPLY SYSTEM | | | | | | | |
| ROAD & DRIVEWAY | | | | | | | |
| STORMWATER | | | | | | | |
| SUBDIVISION PRELIMINARY | | | | | | | |
| SUBDIVISION FINAL | | | | | | | |
| UNDERGROUND STORAGE TANK | | | | | | | |
| SEWER CONNECTION/TREATMENT PLANT | | | | | | | |
| WATER DISCHARGE/POLLUTION CONTROL | | | | | | | |
| WATER QUALITY CERTIFICATION | | | | | | | |
| WELL DRILLING APPROPRIATION | | | | | | | |
| LEGAL DOCUMENTS REQUIRED: CORPORATE AGREEMENTS <input type="checkbox"/> LIST OF NEIGHBORING PROPERTIES <input type="checkbox"/> DEED <input type="checkbox"/> ZONING MAP <input type="checkbox"/> P.W. D MAP <input type="checkbox"/> PROOF OF LEGAL INTEREST <input type="checkbox"/> OTHER _____ | | | | | | | |
| DEPARTMENTAL USE ONLY | | | | | | | |
| RECEIVED BY: | | DATE RECEIVED | | REVIEWED BY: | | DATE REVIEWED: | |
| <input type="checkbox"/> APPROVED | | <input type="checkbox"/> DISAPPROVED | | DATE: | | PERMIT NUMBER | |