



GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS



DEPARTMENT OF PLANNING AND NATURAL RESOURCES
ENVIRONMENTAL PROTECTION DIVISION
SOLID AND HAZARDOUS WASTE PROGRAM

4611 Tutu Park Mall
Suite 300, 2nd Floor
St. Thomas, VI 00802
(340) 774-3320

45 Mars Hill, Frederiksted
St. Croix, VI 00840
(340) 773-1082
dpr.vi.gov



TEMPORARY DEBRIS STAGING AND REDUCTION SITE REQUEST FORM

Instructions:

- For information on completing this form please see the "Temporary Debris Staging and Reduction Site Form Instructions" available at: <http://dpr.vi.gov> or contact the Division of Environmental Protection, Solid and Hazardous Waste Program at (340) 774-3320.
- E-mail completed form with attachments to: austin.callwood@dpr.vi.gov or send via regular mail to: Department of Planning & Natural Resources-Division of Environmental Protection, Solid and Hazardous Waste Program, 4611 Tutu Park Mall Ste 200, St. Thomas, VI 00802

Applicant

Requesting Entity: _____

Mailing Address: _____

District: _____ Zip Code: _____

Primary Contact

Name: _____ Title: _____

Office Phone Number: _____ Ext: _____

Cell phone Number: _____

Email Address: _____

Proposed Location of Temporary Debris Staging and Reduction Site (TDSRS)

Site Name (if appropriate): _____

Street Address: _____ District: _____

Parcel ID Number: _____ Plot No(s): _____

Current Use of Site: _____

1. Is the property owned by the entity requesting approval? ___Yes ___No
If "No",

- Provide the name of the property owner(s):

Property Owner Name: _____

- Attach a copy of the agreement between the requesting entity and the property owner allowing use of the property for a TDSRS.

2. Will other government entities be permitted to use the site? ___Yes ___No
- If "Yes",

- List the government entities that will be permitted to use the site:

- Attach a shared service agreement which allows the above entities to use the site.

3. Describe security measures that will be taken to prevent unauthorized access to the site (i.e., fence, gate, police patrol, etc.):

4. Describe measures to control dust emissions (e.g., water truck, hosing, paved road, truck tarping, etc.):

STORAGE AREA(S):

Vegetative Debris

1. Will vegetative debris be processed on site? ___Yes ___No

2. **Unprocessed Vegetative Waste**

Number of stockpiles: _____

Each unprocessed waste stockpile will be: Length _____ x Width _____ x Height _____ (in feet)

3. **Processed Vegetative**

Waste Number of stockpiles: _____

Each processed waste stockpile will be: Length _____ x Width _____ x Height _____ (in feet)

4. Stockpile(s) will be located on: ___ Grass ___ Gravel ___ Other (specify): _____

Construction & Demolition Debris

1. Number of stockpiles: _____

2. Each stockpile will be: Length _____ x Width _____ x Height _____ (in feet)

3. Stockpile(s) will be located on:

___ Asphalt ___ Concrete ___ Grass ___ Gravel ___ Other (specify): _____

4. Will waste be stored in containers? ___Yes ___No

If "Yes", what type of container? _____

Number of containers: _____ Size of containers: _____ (yd³)

Bulky Solid Waste

White Goods

1. Number of stockpiles: _____

2. Each stockpile will be: Length _____ x Width _____ x Height _____ (in feet)

3. Stockpile(s) will be located on: ___ Asphalt ___ Concrete ___ Other (specify): _____

4. Will waste be stored in containers? ___Yes ___No

If "Yes", what type of container? _____

Number of containers: _____ Size of containers: _____ (yd³)

Household Hazardous Waste

Note: Household Hazardous Waste must be stored in containers

1. Type of containers: _____
2. Number of containers: _____ Size of containers: _____ (yd³)
3. Container will be located on: ___ Asphalt ___ Concrete ___ Other (specify): _____

E-Waste

Note: E-Waste must be stored in containers

1. Type of containers: _____
2. Number of containers: _____ Size of containers: _____ (yd³)
3. Container will be located on: ___ Asphalt ___ Concrete ___ Other (specify): _____

Municipal Solid Waste

Note: Municipal Solid Waste must be stored in containers

1. Type of containers: _____
2. Number of containers: _____ Size of containers: _____ (yd³)
3. Container will be located on: ___ Asphalt ___ Concrete ___ Other (specify): _____

ATTACHMENTS

The following items must be submitted with this form:

- Site Drawing – Please review the Site Drawing requirements listed in the TDSRS Instructions.
- Photographs – Please submit current photographs of the site which show existing conditions. (Google Earth or other satellite images are not sufficient.)

Indicate the date the photos were taken: _____

Note: An additional technical review of the TDSRS site will be conducted by the Department. The Department will coordinate obtaining approvals from Historic Preservation, Stormwater Management, Endangered Species, Freshwater Wetlands and Flood Hazard Areas. Additional information may be requested.

CERTIFICATIONS AND ENDORSEMENTS

Note: The local fire official, the Director of the Virgin Islands Waste Management Authority or the Commissioner of Public Works, the Director of VITEMA or Office of Disaster Recovery (ODR) Office may sign off below or attach separate endorsements from each official:

Certification by Executive Director of the VI Waste Management Authority or Commissioner of Public Works Supervisor, or Director of entity requesting approval “

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information and that submitting false information may result in environmental citation. I agree to abide by the conditions stipulated in any approvals issued for the operation of this site as a TDSRS.”

Signature: _____ Date: _____

Name / Title: _____

Local Fire Official

I have reviewed the information contained on this form and have no objections to the use of the site as a TDSRS.

Signature: _____ Date: _____

Name / Title: _____

Virgin Islands Territorial Emergency Management Agency (VITEMA)

I have reviewed the information contained on this form and have no objections to the use of the site as a TDSRS.

Signature: _____ Date: _____

Name / Title: _____

Additional Information